

**CITY OF THE VILLAGE OF CLARKSTON
Artemus M. Pappas Village Hall
375 Depot Road
CLARKSTON MI 48346**

**MINUTES
CITY COUNCIL MEETING
August 8, 2011**

Meeting called to order at 7:00 p.m. by Mayor Luginski followed by the pledge of allegiance.

Roll. Present – Luginski, Inabnit, Brueck, Bisio, Roth, Hargis and Hunter

Others Present – City Manager Ritter

Moved by Roth, supported by Bisio to approve the agenda as presented.

Motion carried.

PUBLIC COMMENTS

Roth informed the Council that the Made in Michigan event which will be held Thursday, August 11, 2011 6-9 p.m. There have been two (2) changes. The concert which was going to be at Depot Park at 9:00 p.m. has been changed to Jim Sherman's parking lot at the Clarkston's News. Robert's beer thing at the Mills has been changed to his store. There will be twelve (12) retailers which will be involved. There's no charge asking for donations to SCAMP.

Roth asked the City Manager what is going on with Mill Pond garden.

City Manager responded nothing until spring. Hargis suggested getting Mulch to cover it up and make it look better.

City Manager made a comment that they could put mums in for fall color.

CONSENT AGENDA

Moved by Hunter, Supported by Roth to approve the Consent Agenda as presented.

Motion Carried. Bisio voting no.

REPORTS

DPW report was approved as submitted.

Sheriff report was presented. City Manager presented the Council with the results. They are as follows for June:

Tickets	-	12
Accidents	-	1
Dispatch Calls	-	50

CITY MANAGER'S REPORT

City Manager updated the Council on the status of the Treasurer's Position. We have a candidate who we've interviewed who we believe person will represent the City very well. Candidate has a strong accounting background.

City Manager informed the Council that Attorney Ryan is out of town and unable to review the Interlocal Agreement at this time.

City Manager was at the Planning Commission Meeting last week. An opinion from the U.S. Attorney General regarding medical marijuana was given to the Planning Commission included in the Council packets. A letter from the Michigan Attorney General was also presented. Enforcement of the State law is not being pursued until some questions are answered or resolved.

Bisio stated that the moratorium on Medical Marijuana expired Saturday.

Luginski asked the City Manager for a recap of the Planning Commission meeting last week, how it went.

Meeting went very well. They had a quorum. They also discussed 32 S. Main, 90 N. Main and 12 S. Main (Proposed Cigar Lounge). They have a purchase agreement with the property owner. They must go before the Zoning Board of Appeals. Building Director Sy Stone feels it's a change of use must get a clear, proper definition from the ZBA.

Bisio commented we don't want to discourage others from opening a new business here.

The Sheriff updated the Council on the patrolling in the city. They are patrolling the school zones.

DPW vandalism was discussed. Oakland County Sheriff's Department is aware of the problem and will patrol more.

Bisio asked for an update on the police car.

Response was City Manager met with Golling on Monday morning. They are not inclined to provide any assistance. Gave us a number to call Chrysler directly. City Manager will get with Attorney to make the call.

Bisio asked for the status on the Comcast Installation.

City Manager replied they are making strides. It was discussed that the email account was not working. Had an upgrade, still email not working. Been working on website continuously to try to get this resolved.

Brueck made a comment regarding Mill Pond Landscaping. Suggested we check with Wild One's for native plants.

UNFINISHED BUSINESS

Moved by Brueck, supported by Hunter to put the Building, Planning and Zoning Fee Schedule Resolution back on the table.

Motion carried

City Manager briefed the Council on his comparable analysis he did on the surrounding communities' fee schedules. He presented the following changes:

	Recommended	Proposed
ZBA – One-Family Residential	\$250	\$200
Each additional variance per petition	\$100	\$75
All other Zoning Districts	\$700	\$500
Special Land Use Review	\$700	* \$800
(Includes Consult. Review, Advertising, Mtgs.)		
Administrative (sketch plan) Review	\$300	\$200
Special Planning Commission/City Council Mtg.	\$750	\$500
Sign Review (Commercial District)	\$250	\$200

All other fees on the fee schedule are to remain the same.

Resolved by Hargis, supported by Inabnit to approve proposed fee schedule with changes by the City Manager.

Resolution Adopted.

It was questioned whether these fee changes were reviewed by our Planner.

Response was City Manager had discussed with Planner regarding these fee changes.

Commission/Committee Appointments –

Moved by Roth, supported by Hargis to appoint Frank Schoebel and Steve Hargis to the Planning Commission for a (3) year term ending June 30, 2014.

Motion Carried.

Moved by Inabit, supported by Brueck to appoint Sharron Catallo, Doug Roeser and Jim Brueck to the ZBA for a (3) year term ending June 30, 2014.

Motion Carried.

Moved by Bisio, supported by Inabnit to appoint Melissa Luginski to the Historic District Committee for a (3) year term ending June 30, 2014.

Motion Carried.

Remaining unfilled position for the Historic District Committee will be filled at the next Council meeting.

Moved by Inabnit, supported by Hunter to appoint Carol Eberhardt to the Board of Review for a (3) year term ending June 30, 2014.

Motion Carried.

NEW BUSINESS

City Manager introduced Mike Boudreau from O’Keefe & Associates to the Council.

Mr. Boudreau briefed the Council on what is included in their services. Their firm will assist the City in the development and preparation of a (3) year budget and help with financial solutions for Capital Equipment needs. These services will be provided Pro Bono.

He further went on to discuss the letter of engagement which addresses all the services they will be providing us. (Letter attached for the record).

Bisio asked if an in depth look at our current budget would be made? Perhaps re-organizing, changing, or a different approach to what we have for the current year. Would you be including recommendations on how we approach the budget? Do you have a detailed work plan?

Response was yes they generally do. Will be meeting with Finance Committee and Council to discuss these issues.

Brueck commented we welcome any recommendations, suggestions that your firm has to offer.

Bisio suggested engagement letter include the above. Once verbiage is included City Manager will sign letter.

Moved by Bisio, supported by Hargis that we authorize the City Manager to sign the engagement letter with O'Keefe & Associates in the form which is in the Council packet with a change in the scope of work also to state that O'Keefe & Associates will review the current year budget and suggest any changes in formatting or organization substance that may be appropriate to our budget.

Motion Carried.

Steve Stramsak from MDOT briefed the Council on what MDOT is doing with the traffic control, intersections and safety issues in the City. He stated MDOT re-timed the signals. M-15 North from Dixie to Ortonville.

Brueck asked why the change.

Response was every 5-10 years MDOT makes sure signals function as effectively as possible. Upgrade of signs near complete. That is done every 15 years or so. City Manager requested that signage be reviewed further as you enter City from the North

Lengthy Discussion followed on the speed study. Brueck asked about calming the traffic. Need something more structural, reasonable.

Mr. Stramsak responded island would slow people down, etc. but you need to keep in mind that big vehicles need to pass through.

Resident from 129 N. Main commented about the pedestrian walk sign to stay illuminated a few seconds more.

City Engineer Briefed the Council on the history of MDOT issues in the past and how they were taken care of. He spoke regarding long term effects of these issues and changes and how to get it done the correct way. So MDOT will listen and respond. He also gave a summary of things that can be done. (Communications are attached for the record).

Moved by Inabnit, supported by Bisio to extend the meeting pass 9:00 p.m.

Motion Carried.

City Engineer continued to say some of these things need to be brought to the Planning Commission and Council so they can be included in the master plan in place and adopted with what you want to do. So when MDOT does come down the road you can say this is our vision of what we want this to look like. This is going to weigh a lot more with MDOT then you sitting around the table discussing what you want. They are obligated to look at this stuff.

Discussion continued.

Only thing we can do now is striping on crosswalks. This will be submitted and put on list, but most likely not be completed until next year.

Codification – City Manager stated we really need to go with this. He knows of (2) companies that will do this. Not only is it beneficial for us, but we would be in compliance with City Charter if we do so.

City Manager will get cost, payment plan and put it on the agenda for next meeting.

Hunter commented that this would be a wonderful thing to do, but concerned with the cost.

Luginski – We are required to do it.

Open Burning – Brueck informed the Council on the burning of leaves Ordinance. Need to add clarification on website. It is misleading to residents. Information on website states you can burn in the City, which you cannot.

Cory Johnston – The Fire Ordinance that the Council amended and approved last month states we can burn.

Response was this will be looked into.

DPW Tire Bid – Bob recommends Belle Tire to replace the (2) inside tires on the large dump. They included more in their bid.

Bids were as follows:	Leslie Tire	-	\$ 997.92
	Belle Tire	-	\$1020.95
	Good Year	-	\$ 982.80
	Lowry Tire	-	\$1342.00

Moved by Brueck, supported by Hunter to approve the recommended bid of \$1020.95 from Belle Tire.

Roll Call Vote. Yes: Luginski, Roth, Hunter, Hargis & Brueck
No: Bisio & Inabnit

Motion Carried.

Moved by Roth, supported by Inabnit to adjourn meeting at 9:30 p.m.

Motion Carried.

Respectfully submitted,

Kelly Richter
City Clerk