

CITY OF THE VILLAGE OF CLARKSTON
Artemus M. Pappas Village Hall
375 DEPOT ROAD
CLARKSTON MI 48346

MINUTES
CITY COUNCIL MEETING
June 27, 2011

Meeting called to order at 6:00 p.m. by Mayor Luginski followed by the pledge of allegiance.

Roll: Present – Mayor Luginski Brueck, Bisio, Hunter, Hargis, Inabnit, Roth
Others Present - City Manager Ritter, Attorney Ryan

Moved by Hargis, supported by Bisio, to approve the Agenda as presented.

Motion carried.

Public Comment:

Council to help pick-up trash after the 4th of July parade. Will meet at St. Dan's at end of parade.

Resident Steve Arkwright, who was unable to attend tonight's meeting to speak on the 2012 Budget, submitted a letter regarding the budget and requested that it be read into the official minutes (see attached).

PUBLIC HEARING ON DRAFT 2012 BUDGET

Mayor Luginski opened the Public Hearing at 7:10pm. Brief discussion regarding any previous debt crisis's. Mr. Bisio inquired about the reduction in the general liability insurance premiums. Mr. Ritter advised that the largest reduction was a result of the dissolution of the police department.

Mayor Luginski closed the Public Hearing at 7:15pm.

Moved by Roth, supported by Inabnit to approve the consent agenda. Mr. Bisio pointed out that the corrections of the May 23, 2011, had not been made.

Yeas: Luginski, Roth, Inabnit, Brueck, Hunter Hargis
Nay: Bisio

Resolution adopted

Resolved by Hargis, support by Hunter to approve the FY2012 General Fund Budget by Activity/Department with Revenues of \$693,825 including 13.1979 mills operating levy and Expenditures of \$651,466.

Mr. Bisio indicated that there was no Capital Improvement Fund and felt there was a need for an ordinance for control purposes. City Attorney Ryan will review the subject.

Yeas: Brueck, Hargis, Hunter, Luginski, Roth
Nay: Bisio, Inabnit

Resolution Adopted

Resolved by Brueck, support by Roth to adopt the Major Roads Budget for FY2012 by Activity/Department as follows:
Revenues \$63,750; Expenditures: \$63,130

Yeas: Roth, Luginski, Hunter, Hargis, Brueck
Nay: Bisio, Inabnit

Resolution Adopted

Resolved by Roth, support by Hargis to adopt the Local Roads Budget for FY2012 by Activity/Department as follows:
Revenues: \$32,750; Expenditures: \$32,750

Yeas: Brueck, Hargis, Hunter, Luginski, Roth
Nay: Bisio, Inabnit

Resolution Adopted

Resolved by Hargis, support by Brueck "That the Council adopt the FY2012 Council salaries in the amount of \$8,000".

Yeas: Roth, Inabnit, Luginski, Hargis, Hunter, Brueck
Nay: Bisio

Resolution Adopted

Stephen Arkwright [sarkwright@yahoo.com]
Sunday, June 26, 2011 9:00 PM
luginskij@villageofclarkston.org; brueckj@villageofclarkston.org;
hargiss@villageofclarkston.org; huntert@villageofclarkston.org;
inabnitc@villageofclarkston.org; rothp@villageofclarkston.org; bisior@villageofclarkston.org;
ritterd@villageofclarkston.org
Debt Retirement Millage Rate

Mayor Luginski, City Council & City Manager Ritter:

First of all I apologize for sending this email out so late but I have been out of town most of the week. I would have liked to come to your meeting tomorrow to discuss this however I have prior obligation, thus I am sending you this email.

I would also request that this email be admitted in the record at tomorrow's meeting.

My main concern is about the action that you took at your last meeting regarding the Debt Millage

approved by Brueck, supported by Roth to amend the debt retirement rate to read 4.7034

and passed 7-0

First of all let me say that I am not sure if the action is legal or not, but it is certainly troublesome, risky and not prudent.

I am not sure that I can explain in this email, but I will try.

Even though it appears that we have a surplus in these debt reduction accounts, you really do not. The accounts consist of money that is going to be required to make all of the future debt repayments. We do not have some prepayments in it from residents in the different SADs that will be needed just to make the future principal & interest payments. I assume you all know, there is a worksheet that was supplied to the city by the bond attorneys that allowed the city to input the current Village taxable base and it would tell us what we needed to do in order to be able to meet our debt obligations. This is the worksheet that has set the rate that we are levying on our debt from the beginning and I strongly recommend that we follow our bond attorneys' guidance.

Just like a mortgage that you may have on your home, you can't just change the amount that you are going to pay on your debt. If you change the amount of money that you are taking in, you are basically risking that you will not have enough money to make future payments on your outstanding debt. I urge you to overturn your prior vote and vote in line with our bond attorneys' guidance. It is negligent to do anything else and as a taxpayer it is certainly not worth the small savings to the Village's ability to meet our future debt obligations. Please understand that this is **NOT** a small issue.

With that said, I am available via my cell phone to discuss.

Sincerely,

Amendment to Final 2011 Budget

CITY OF THE VILLAGE OF CLARKSTON GENERAL FUND (101)					
	Budget Amended OCT 12, 2010	Budget Amended MAY 9, 2011	Proposed Budget Amendment 6/27/2011	Actual as of JUNE 20, 2011	Variance of Proposed to Actual
Estimated Taxable Base					
REVENUE					
<i>Taxes (Currently 13.1978 Mills)</i>	584,596	581,612	583,379	584,596	(1,217)
<i>License & Permits</i>	20,000	39,300	42,940	20,000	22,940
<i>Federal Sources (CDBG)</i>	8,000	36,425	37,287	8,000	29,287
<i>State Sources</i>	61,276	61,308	61,320	59,256	2,064
<i>Local Sources</i>	3,555	0	0	0	0
<i>Charges for Services</i>	30,244	30,242	30,242	28,314	1,928
<i>Ordinance Fines & Forfeitures</i>	1,210	5,651	5,651	0	5,651
<i>Interest & Rents</i>	4,900	2,664	2,463	2,374	89
<i>Other</i>	14,404	20,863	21,073	20,130	943
TOTAL REVENUE	728,185	778,065	784,355	739,172	45,183
PENSES					
<i>Legislative</i>	10,450	10,525	10,525	3,450	7,075
<i>Clerk</i>	19,870	21,759	23,253	21,797	1,456
<i>Treasurer</i>	10,425	10,825	10,995	10,373	622
<i>Planning Commission</i>	1,500	1,500	1,500	500	1,000
<i>Elections</i>	4,940	3,978	3,978	3,978	(0)
<i>City Hall</i>	133,799	165,062	165,571	142,084	23,487
<i>Police</i>	60,847	63,939	63,244	63,124	120
<i>DPW</i>	37,365	32,570	32,320	32,320	0
<i>Highways Streets Bridges - Act 51</i>	99,260	92,420	88,420	69,679	18,741
<i>Professional Services</i>	31,350	62,300	65,500	60,627	4,873
<i>Intergovernmental Agreements</i>	277,684	279,008	279,008	279,008	0
<i>Miscellaneous</i>	17,650	11,684	11,684	20,214	(8,530)
TOTAL EXPENSES	705,140	755,571	755,999	704,910	51,089
Net Income/Deficit	23,045	22,495	28,356	34,262	(5,906)

CITY OF THE VILLAGE OF CLARKSTON
GENERAL FUND (101)

Approved: 6/22/2009	NO.	FY2011	Budget Amended with OCSD October 12, 2010	Budget Amended May 9, 2011	PROPOSED BUDGET AMENDMENT JUNE 27, 2011	Actual as of 6/20/2011	June Proposed Budget vs YTD Actual Variance	Actual as % OF MAY BUDGET
2010 BUDGET								
Legislative: 101								
COUNCIL/MAYOR SALARIES	703000	8,000	8,000	8,000	8,000	1,600	6,400	20%
DUES & CONFERENCES	800000	2,250	2,250	2,250	2,250	1,575	675	70%
COUNCIL MISC EXPENSE	957000	200	200	275	275	275	0	100%
Total Legislative:		10,450	10,450	10,525	10,525	3,450	7,075	33%
Clerk: 215								
SALARY	703000	3,500	4,100	5,854	5,854	4,650	1,204	79%
SUPPLIES/DUES	726000	150	150	205	303	303	(0)	148%
BANKING FEES	803000	1,500	1,500	1,500	1,405	1,405	0	94%
PUBLICATIONS/MIN	900000	2,500	2,500	2,500	4,200	3,948	252	158%
AUDIT EXPENSES 223	804000	11,000	11,000	11,080	11,080	11,080	0	100%
BOARD OF REVIEW EXPENSES 247	900000	620	620	620	411	411	0	66%
Total Clerk:		19,270	19,870	21,759	23,253	21,797	1,456	100%
Treasurer: 253								
SALARY	703000	8,000	9,300	9,300	9,600	9,506	94	102%
SUPPLIES	726000	600	600	1,000	870	867	3	87%
TAX ROLLS/COMPUTER SERV	801000	525	525	525	525	0	525	0%
Total Treasurer:		9,125	10,425	10,825	10,995	10,373	622	96%
Planning Commission: 721								
	718000	1,500	1,500	1,500	1,500	500	1,000	100%
Total Planning Commission		1,500	1,500	1,500	1,500	500	1,000	100%
Historic District - NEW								
Historic District Commission Exp - new	new							
Elections: 262								
FEES PER DIEM	701000	3,000	3,300	2,183	2,183	2,183	(0)	100%
SUPPLIES	726000	1,000	1,340	1,440	1,440	1,440	0	100%
PUBLICATIONS	730000	500	300	355	355	355	(0)	100%
LEGAL NOTICES	800000	0	0	0	0	0	0	0%
Elections:		4,500	4,940	3,978	3,978	3,978	(0)	100%
all: 265								
MICAL	701000	13,200	13,200	13,200	13,200	10,610	2,590	80%
MANAGER SALARY	703000	30,000	30,000	30,000	30,000	28,500	1,500	95%
MAINT LABOR	705000	2,500	2,500	2,500	2,500	1,370	1,130	55%
BLDG MAINT LABOR O/T	705001	0	0	0	0	0	0	0%
PARK LABOR	706000	17,000	17,000	17,000	21,000	20,126	874	118%
PARK LABOR O/T	706001	0	0	0	0	0	0	0%
SUPPLIES - BLDG	726000	1,000	1,000	1,300	1,600	1,451	149	112%
OFC SUPPLIES	726001	3,000	3,000	4,000	3,800	3,784	16	95%
ECONOMICS STIMULUS ACT EXP	726002	0	0	0	0	0	0	0%
PARK MATERIALS	727000	7,000	7,000	7,000	7,500	5,145	2,355	73%
GROUNDS-ENGINEERING	810000	3,000	3,000	3,000	2,000	1,844	156	61%
METRO AUTHORITY ACT EXP	810002	0	0	0	0	0	0	0%
VH - PHONE	850000	1,500	1,500	2,550	2,550	2,532	18	99%
WEBSITE MAINT	851000	2,400	2,400	6,000	6,000	5,279	721	88%
Technology/Internat Exp	new							
MILEAGE/CONFERENCE	860000	600	600	700	600	548	52	78%
INSURANCE	910000	250	250	320	320	320	0	100%
PROP-LIABILITY INSURANCE	910001	6,000	6,000	6,000	3,595	3,595	0	60%
PROPERTY IN THE OPENINGS	910002	725	725	725	640	640	0	88%
UTILITIES-DETROIT EDISON	915000	5,000	5,000	3,000	3,000	1,926	1,074	64%
UTILITIES (CONSUMERS)	921000	3,500	3,500	2,000	2,000	1,564	436	78%
SEWER	922000	800	800	1,000	1,000	958	42	96%
GROUNDS PARKING LOT METER	923000	3,250	3,000	3,350	3,350	3,160	190	94%
PARK Electric Meters	new							
BUILDING MAINTENANCE	931000	3,500	500	500	500	333	167	67%
EQUIPMENT MAINTENANCE	932000	250	3,700	4,346	4,346	3,631	715	84%
JANITORIAL SVCS	933000	250	250	250	0	0	0	0%
MILL POND ASSESSMENT	934000	180	180	150	150	150	0	100%
STORM WATER DISCHARGE	935000	500	500	500	500	500	0	0%
BLDG LEASE CHURCH 3 WAYS	940000	990	990	990	990	990	0	100%
EQUIPMENT LEASE	941000	2,800	2,800	3,100	3,100	3,018	82	97%
CDBG EXPENDITURES	955000	8,000	8,000	8,000	8,000	8,000	0	0%
SMART DISBURSEMENTS	956000	904	904	904	904	0	904	0%
EEOCBG EXPENDITURES	956500	0	28,886	28,886	28,886	28,886	(0)	100%
EQUIPMENT	980000	250	250	250	0	0	0	0%
ERROR & OMISSION INS 851	910000	6,250	6,250	3,974	3,974	3,974	0	100%
FICA, VILLAGE EMPLOYER'S SHARE 852	715000	9,000	9,000	9,566	9,566	7,751	1,815	81%
Total City Hall		132,695	133,759	165,062	165,571	142,084	23,487	86%

CITY OF THE VILLAGE OF CLARKSTON
GENERAL FUND (101)

Approved: 6/22/2009		APPROVED BUDGET	Budget Amended with OCSO October 12, 2010	Budget Amended May 9, 2011	PROPOSED BUDGET AMENDMENT JUNE 27, 2011	Actual as of 6/20/2011	June Proposed Budget vs YTD Actual Variance	Actual as % OF MAY BUDGET
441	NO.	FY2011						
	702001	1,000	1,000	500	500		500	0%
	706003	1,000	1,000	1,200	1,200	1,014	186	85%
	711209	250	250	150	150	79	71	53%
	711201	400	400	600	600	441	159	74%
	711202	700	700	377	377		0	100%
	711203	1,700	1,700	774	774	774	(0)	100%
	711204	50	50	60	60		60	0%
	711205	60	60	60	60		60	0%
	711206	85	85	85	85		85	0%
	711207	325	325	325	325	160	165	49%
	727000	750	750	750	1,500	840	160	112%
	750000	1,250	1,250	2,000	1,500	1,444	56	72%
	810000	400	400	400	400	309	91	77%
	921003	3,800	6,800	4,000	4,000	3,339	661	83%
	940000	10,548	15,395	15,395	15,395	15,395	1	100%
	51001	1,200	1,200	0	0	0	0	0%
	933000	6,000	6,000	5,904	5,904	5,904	(0)	100%
Total DPW		29,518	37,355	32,570	32,320	30,076	2,244	92%

FY 2011 PROPOSED Major Road Fund & Local Roads Fund

Acct No	ITEM	Major Road		Local Road		
		2011 Adopted Budget	2011 Proposed Budget as 6/27/2011	2011 Adopted Budget	2011 Proposed Budget as 6/27/2011	2011 Actual Thru May 31, 2011
574000	State Shared Revenues	35,000.00	35,000.00	13,000.00	13,000.00	10,311.52
664000	Interest Earned	0.00	0.00	0.00	0.00	0.20
	Misc. Income	0.00	31,000.00	0.00	15,000.00	67,100.00
699101	Operating Trsf from G/F	25,000.00	31,000.00	20,000.00	15,000.00	10,114.28
	TOTAL REVENUE	60,000.00	66,000.00	33,000.00	28,000.00	20,426.00
451.703000	Wages	13,010.00	13,010.00	6,900.00	6,900.00	4,338.54
451.703001	Overtime Wages	500.00	410.00	400.00	200.00	131.41
451.715000	Payroll Taxes	1,250.00	1,250.00	600.00	400.00	343.48
451.718000	Insurance	0.00	0.00	0.00	0.00	0.00
451.760000	Supplies-Rtg Maint	2,300.00	2,300.00	900.00	900.00	379.17
451.775000	Tools - Rtg Maint	300.00	200.00	400.00	100.00	412.27
452.775000	Traffic Services	3,000.00	4,000.00	1,500.00	1,800.00	1,451.35
452.945000	Equipment Rental	10,000.00	10,000.00	4,500.00	3,000.00	1,759.24
453.703000	Salaries - Winter	11,000.00	11,000.00	4,100.00	4,100.00	4,055.78
453.703001	O/T Winter Salaries	990.00	990.00	375.00	375.00	382.55
453.715000	Payroll Taxes Winter	950.00	950.00	350.00	350.00	338.00
453.760000	Supplies & Mats - Winter	200.00	200.00	100.00	100.00	73.08
453.775000	Small Tools - Winter	200.00	200.00	75.00	75.00	67.84
445.995000	Misc Exp-Major St	50.00	0.00	50.00	50.00	1,428.04
453.776000	Sal - Winter Maint	5,000.00	4,790.00	1,600.00	1,600.00	3,958.67
453.945000	Winter Maint equip rental	10,000.00	12,100.00	6,000.00	4,500.00	97.87
453.776001	Sidewalks - salt	500.00	300.00	300.00	300.00	1,579.50
451.778000	Misc - Crack Fill	500.00	4,300.00	1,000.00	1,600.00	
	TOTAL EXPENDITURES	59,750.00	66,000.00	29,150.00	26,350.00	20,426.79
	Fund Balance Major Road	250.00	0.00	3,850.00	1,650.00	0.21

TOTAL FY 2011 Major Road Fund & Local Roads

Acct No	ITEM	Major Road		Local Road		
		2011 Adopted Budget	2011 Proposed Budget as 6/27/2011	2011 Adopted Budget	2011 Proposed Budget as 6/27/2011	2011 Actual thru May 31, 2011
574000	State Shared Revenues	48,000.00	48,000.00	13,000.00	13,000.00	10,311.52
664000	Interest Earned	0.00	0.00	0.00	0.00	0.20
	Misc. Income	0.00	40,000.00	0.00	15,000.00	67,100.00
699101	Operating Trsf from G/F	45,000.00	40,000.00	20,000.00	15,000.00	10,114.28
	TOTAL REVENUE	93,000.00	93,000.00	33,000.00	28,000.00	20,426.00
451.703000	Wages	19,910.00	19,910.00	6,900.00	6,900.00	4,338.54
451.703001	Overtime Wages	900.00	610.00	400.00	200.00	131.41
451.715000	Payroll Taxes	1,850.00	1,650.00	600.00	400.00	343.48
451.718000	Insurance	0.00	0.00	0.00	0.00	0.00
451.760000	Supplies-Rtg Maint	3,200.00	3,200.00	900.00	900.00	379.17
451.775000	Tools - Rtg Maint	700.00	300.00	400.00	100.00	412.27
452.775000	Traffic Services	4,500.00	5,800.00	1,500.00	1,800.00	1,451.35
452.945000	Equipment Rental	14,500.00	13,000.00	4,500.00	3,000.00	1,759.24
453.703000	Salaries - Winter	15,100.00	15,100.00	4,100.00	4,100.00	4,055.78
453.703001	O/T Winter Salaries	1,355.00	1,355.00	375.00	375.00	382.55
453.715000	Payroll Taxes Winter	1,300.00	1,300.00	350.00	350.00	338.00
453.760000	Supplies & Mats - Winter	300.00	300.00	100.00	100.00	73.08
453.775000	Small Tools - Winter	275.00	275.00	75.00	75.00	67.84
453.776000	Sal - Winter Maint	6,600.00	6,390.00	1,600.00	1,600.00	3,958.67
453.945000	Winter Maint equip rental	16,000.00	16,000.00	6,000.00	4,500.00	97.87
453.776001	Sidewalks - salt	800.00	500.00	300.00	300.00	1,579.50
445.995000	Misc - Exp	1,500.00	5,900.00	1,000.00	1,600.00	
451.778000	Misc - Crack Fill	500.00	4,300.00	1,000.00	1,600.00	
	TOTAL EXPENDITURES	88,900.00	92,350.00	29,150.00	26,350.00	20,426.79
	Fund Balance Major/Local Roads	4,100.00	1,650.00	3,850.00	1,650.00	0.41

Total Crack Fill cost- Pavetech

Mayor-Pro-Tem Hunter suggested to have Mayor Luginski determine reconvening of committee.

Ms. Roth mentioned that the Chamber commended Jason from our DWP, on an excellent job well done while working the concerts in the park. There were some electrical issues and Jason took care of those right away.

Ms. Roth announced that Pulty Homes are going to be building between 40-45 new homes at Oak Hurst. Will be good business for Clarkston.

CONSENT AGENDA

Moved by Hargis, supported by Brueck to approve Consent Agenda items a. and b. and to exclude item c. (June 27, 2011 minutes) from the consent agenda.

Bisio voted no on items a. and b.

Motion Carried.

Bisio requested that the June 27, 2011 minutes be removed and corrections made.

Moved by Hargis, supported by Roth to approve the June 27, 2011 minutes with corrections.

Motion Carried.

REPORTS

DPW Report was submitted. Discussion followed on the electrical issues during the concerts in the Park. City Manager noted that the power box was completely rebuilt and it was no fault of City at the last concert.

Sheriff Report was presented. City Manager presented the Council with the results.

They are as follows:

16	Tickets issued (June)
2	Accidents
47	Dispatch calls

CITY MANAGER'S REPORT

City Manager updated the Council on the Clarkston – Main Street intersection. There was a car/pedestrian accident June 5th. Pedestrian is fine.