

# The City of The Village of Clarkston

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## **Public Comments at City Council Meetings for The City of The Village of Clarkston**

The City of The Village of Clarkston's City Council encourages citizens to talk about issues that are important to them during the Public Comment section of the meeting. If you would like to address the City Council, here is how to do so properly:

### **IF YOU WISH TO SPEAK**

Please raise your hand and when called on state your name and address for the record.

### **LENGTH OF COMMENTS**

Please observe the time limit of **five minutes**.

### **PUBLIC COMMENTS FOR NON-AGENDA ITEMS**

You must address the City Council on any non-agenda City-related item (with the exception of Public Hearings) at the place on the agenda for "Public Comments." Individual comments of **five minutes** will be heard at this time.

### **PUBLIC COMMENTS FOR AGENDA ITEMS**

Individual comments of **five minutes** (additional time may be granted by council) will be heard at the time the agenda item comes up during the meeting.

### **PUBLIC HEARINGS**

During a public hearing, you should ask questions, make comments and suggestions. Time available will be limited. The Presiding Officer will determine length of comments during this process. Any question should be directed to the Presiding Officer who will then direct the question to the appropriate person for a response. The Council should not have any general discussion. When the Public Hearing is closed, and only then, is a motion or resolution in order, then Council begins discussion amongst themselves and a vote taken.

### **WRITTEN COMMENTS**

If you would prefer to make written comments on any agenda item, you may do so. Please furnish to the Clerk/Treasurer at least one copy of your written documentation to be included in the City's official records.

### **QUESTIONS REGARDING THE AGENDA'S**

Council meeting agendas are available on the City's Web site ([www.villageofclarkston.org](http://www.villageofclarkston.org)) Questions regarding Council agendas may be directed to the City Manager at 248-625-1559.